



233 West Baseline Road, Box 400 La Verne, California 91750-0400  
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# ***EMPLOYMENT APPLICATION***

LeRoy Haynes Center is a non-smoking environment.



Requirements of employment are successful completion of a physical exam, drug screening, T.B. test and proof of right to work status.

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap.

## APPLICATION FOR EMPLOYMENT

<b>P E R S O N A L</b>	Last Name		First	Middle	Date
	Street Address				Home Phone ( ) -
	City, State, Zip				Message Phone ( ) -
	Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: Month and Year _____ Location _____				Social Security No.
	Position/Hours Desired				Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Apart from absence for religious observance, are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work? _____				When will you be available to begin work? _____
	Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	If "Yes," please explain: _____				
	Is there any reason why you would be unable to perform or to safely perform any of the duties of the position for which you have applied? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes," please explain: _____				
	Do you have a valid drivers license? <input type="checkbox"/> Yes <input type="checkbox"/> No			Professional License # / Type of License / Expiration Date	
If "No," please explain: _____					
Other special training or skills (languages, machine operation, etc.)					
How did you learn of our organization?					

<b>E D U C A T I O N</b>	SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
	College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	High				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Other				<input type="checkbox"/> Yes <input type="checkbox"/> No	

**MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS**  
(Exclude those which may disclose your race, color, religion or national origin)




